

Job Posting: 2022

Research Analyst for Policy and Economic Development

James Lima Planning + Development (JLP+D) is seeking an entrepreneurial, analytical, and creative Analyst for our growing consulting practice. This position is **full time**. Starting date is **immediate**.

Who We Are:

JLP+D makes the aspirational attainable. Specializing in the economics of placemaking™, we are an industry leader in urban strategy consulting. We envision, develop, and implement transformative initiatives to create more vibrant, equitable and resilient places for all. For public, private, and non-profit clients, our diverse expertise helps identify and generate untapped market demand, unlock a location's unique potential to better attract talent and investment, and devise the governance and financing mechanisms to capture the value created, with an aim to maximize public benefits for communities.

Visit our website: www.jameslimadevelopment.com

LinkedIn: <https://www.linkedin.com/company/james-lima-planning-development>

Instagram: <https://www.instagram.com/jameslimadevelopment/>

What You Will Love About JLP+D:

- A close and fun team that thrives on making a difference in the communities we serve!
- Competitive wages for high performance
- Paid Holidays, including the week between Christmas and New Year
- PTO
- Medical/Vision/ Dental
- 401K Retirement Account

What You Will Be Working On

A set of priority projects that might include:

- Strategizing on real estate and economic development solutions for the future of downtowns, business districts, and neighborhoods across North America, including in Orlando, San Jose, and Chicago.
- Advising on the funding and necessary policies for major infrastructure and open space improvements across the country, including in Boston, Austin, and Jacksonville.
- Developing workforce development strategies for municipalities and regions, including in burgeoning industries such as offshore wind development.
- Working with municipal leaders and leading development organizations, such as the New York City Economic Development Corporation (NYCEDC), through JLP+D's on-call economic advisory contracts
- Other projects in the pipeline and of interest to you

Analysts are expected to:

- Perform analysis (economic, demographic, market, geospatial, qualitative) to answer our client's key questions. When existing data is not available, you need to be creative and seek the best solutions.
- Present ideas and findings effectively (verbal, written, graphic / visual). As a consultant, you are expected to translate complex information into digestible and high-impact communication tools, including designing infographics and making public presentations.
- Interact with clients and external stakeholders in meetings, interviews, and written communications with confidence, professionalism, and courtesy.
- Support Project Managers on coordination tasks and develop project management skills as part of your professional development and career progression at JLP+D.
- Develop proposals. We pursue new opportunities around North America and you will help us assemble teams, develop scope proposals, and win projects.
- Be a team player. We are busy and we are growing so each of team member at JLP+D supports the other in project-related as well as administrative and operational tasks, big or small.

We Provide Opportunities for Your Growth:

JLP+D centers professional training and support for individual career paths with opportunities for skill-building in leadership, project management, real estate financial underwriting and other areas of interest to you and the firm.

What We Are Looking For:

We look for the following traits when getting to know you.

- A deep commitment to centering people in development, improving our urban world, and working towards social, environmental and racial justice.
- The ability to bring logic to complex issues and propose solutions to problems.
- The ability and willingness to ask questions and find solutions.
- The willingness to take the lead on tasks and act as a self-starter.
- A Bachelor's degree in urban studies, public policy, economics, or other fields related to JLP+D's core service areas.
- At least 1 year of professional working experience in similar roles at consulting firms, think tanks, research institutions and economic development agencies.
- Exceptional writing skills.
- Strong quantitative and qualitative analytical skills.
- Software skills: InDesign (Intermediate to Advanced), Excel (Intermediate to Advanced) required and GIS and design skills preferred.

While a perfect match with the above qualifications is not a hiring requirement, demonstrating your relevant experience, skills, and core capabilities is expected.

To Apply:

Please send the following documents as email attachments to info@jameslimadevelopment.com with "Research Analyst Application - Full Name" in the subject line:

- Your resume
- A cover letter
- A series of work samples showcasing your writing skills, quantitative skills, and InDesign skills (non-academic work preferred)

We are looking to fill this position quickly and will notify shortlisted candidates for next steps. We look forward to getting to know you!

JLP+D provides equal employment opportunities to all applicants for employment regardless of their age, sex, gender identity, sexual orientation, race, creed, color, religion, national origin, and alienage. We are committed to diversity and encourage women and minority candidates to apply.